



**Macao Sam Yuk Middle School of Seventh-day Adventists**  
**English Section: Kindergarten Division**

**Registration For Children Entering Kindergarten For The First Time**  
**School Year 2019-2020**

<b>TIMELINE</b>		
<b>1.</b>	Enrolment Information	<b>1<sup>st</sup> January, 2019</b> onwards (To be announced in DSEJ website).
<b>2.</b>	Centralised Registration	Parents will register on the DSEJ website( <a href="http://www.dsej.gov.mo">www.dsej.gov.mo</a> ) /counters between <b>4<sup>th</sup> and 20<sup>th</sup> January, 2019</b> .
<b>3.</b>	School Releases the Interview Date and Time	The interview date and time will be released on <b>21<sup>st</sup> February, 2019 (Thursday) after 9:00 am</b> . *It will be posted in the school website ( <a href="http://www.msy.edu.mo">www.msy.edu.mo</a> ) & Kindergarten information board outside the school.  Reminders: <b>a)</b> Interview date and time is fixed. <b>b)</b> Each applicant will be given one schedule for interview and should be accompanied by 1 or 2 adults only due to a limited space. <b>c)</b> Please come 5 minutes earlier before your scheduled time to report in the office. No appearance means, giving up the interview chance.
<b>4.</b>	School Interview	<b>3<sup>rd</sup>, 10<sup>th</sup> and 15<sup>th</sup> March, 2019 (Sundays &amp; Friday)</b> (Sunday: 3 <sup>rd</sup> , 10 <sup>th</sup> March, 2019 9:00-12:00 am & 1:40-4:00 pm) (Friday: 15 <sup>th</sup> March, 2019 1:40-4:00 pm) Bring the child's ID (Macau resident) and/or passport copy (Non-Macau resident), original & photocopy.
<b>5.</b>	Printing out the Registration Slip	<b>a)</b> Between <b>1<sup>st</sup> and 10<sup>th</sup> April, 2019</b> children with Macau ID, parents can print the Registration slip at the self-service kiosks. <b>b)</b> Between <b>1<sup>st</sup> and 10<sup>th</sup> April, 2019</b> children without Macau ID but did the Centralised Registration, parents can only print the Registration slip at the DSEJ website ( <a href="http://www.dsej.gov.mo">www.dsej.gov.mo</a> ) <b>c)</b> Children without Macau ID and did not do the Centralised Registration (special cases), <b>Between 1<sup>st</sup> and 30<sup>th</sup> April, 2019 (Except Ching Ming Festival and Easter Holiday)</b> . Ask help in DSEJ counters.
<b>6</b>	<b>A)</b> Release of the Admission List	<b>3<sup>rd</sup> April, 2019 (Wednesday) after 9:00 am</b> Admission list will be posted in the school website & Kindergarten information board outside the school.
	<b>B)</b> Submission of Registration Slip	<b>Between 8<sup>th</sup> and 10<sup>th</sup> April, 2019 (Monday to Wednesday)</b> Parents of admitted students will submit the "Registration Slip" during school office hours only, (Monday to Friday, 8:30-11:30 am, 1:30-4:30 pm. <b>Except School &amp; Public Holidays</b> ). *The following needs to be submitted as well: <b>a)</b> School application form ( <b>download from school website, (<a href="http://www.msy.edu.mo">www.msy.edu.mo</a>) or get from the registrar office,</b> <b>b)</b> 2 copies of 1½ inch recent color ID photo. <b>c)</b> Reservation fee: MOP \$800 , cash only (non-refundable).
<b>7</b>	Waiting list Submission of the Registration Slip	Parents of <b>wait listed</b> children can only submit the "Registration Slip" or transfer to their preferred school for their children between <b>11<sup>th</sup> and 30<sup>th</sup> April, 2019</b> . <b>Please come to pay the reservation fee within three days once you receive a call.</b> (During school office hours only. Monday to Friday, 8:30-11:30 am, 1:30-4:30 pm. <b>(Except School &amp; Public Holidays)</b> ).
<b>8.</b>	Enrolment at other Schools	From <b>11<sup>th</sup> April, 2019 onwards</b> , parents who missed the Centralized Registration can apply if the school still accepts enrolment.